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STATE COUNCIL OF CIVIL DEFENSE
MAIN CAPITOL BUILDING
HARRISBURG, PENNSYLVANIA

9 December 1952

INFORMATION CIRCULAR NO. 36

IMMEDIATE RELEASE

FEDERAL MATCHING FUND REGULATIONS -- 1952-53

1. Pennsylvania's original allocation of federal matching funds for civil defense for the federal fiscal year beginning July 1, 1952 is \$1,024,560.00. Practically all of this sum will be made available for use by counties, cities, boroughs, towns and townships of the Commonwealth.

2. According to regulations of the Federal Civil Defense Administration, matching funds may be used for the following general purposes:

- (a) Warning Device Systems
- (b) Education and Information
- (c) Training and Education
- (d) Health and Special Weapons Defense
- (e) Communications
- (f) Fire Services
- (g) Rescue Services

(The Federal Civil Defense Administration has not yet notified the State Council of Civil Defense how much of the Commonwealth's total allocation may be made available for use in connection with the general fields of activity listed above.)

3. Detailed information concerning the matching fund program is set forth in the Federal Civil Defense Administration's Manual M25-1, entitled "Federal Contributions". All County Civil Defense Directors herewith are being furnished reasonable supplies of the manual. (Additional copies will be forwarded only upon receipt of written requests from County Directors.)

4. "Federal Contributions" is punched for loose-leaf binding and "change" sheets supposedly will be issued and distributed from time to time. It is recommended that each County Civil Defense Director keep available for use in his office a minimum of three (3) copies of "Federal Contributions". The remainder of those furnished are for distribution as outlined in Paragraph 6, below.

5. The Federal Civil Defense Administration has notified the State Council of Civil Defense that except for the first one-quarter of its original allotment, the Council will have to pay the Administration for all copies of "Federal Contributions". (Government Printing Office price -- \$1.00 per copy). The Council nevertheless will furnish County Civil Defense Directors with reasonable supplies of "Federal Contributions" without charge.

6. In order to keep costs to a minimum, Local Civil Defense Directors and all other individuals interested in obtaining copies of "Federal Contributions" shall request them from their respective County Directors. Furthermore, insofar as may be reasonable and practical, individuals obtaining copies of the booklet will be expected to return them to the County Director when they have finished using them. If this is done, the manuals not only can be "kept up to date", each one also may be used by several people.

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7. All applications for matching funds must be:

- (a) Prepared in strict accordance with instructions contained in "Federal Contributions";
- (b) Filed on official application forms (Federal Civil Defense Administration Form 233 - Parts I, II, and III); and
- (c) Submitted to the State Council of Civil Defense through Local and County Civil Defense Directors, as may be applicable.

(Special Note: The Federal Civil Defense Administration will accept applications for matching funds only from the State and its recognized political subdivisions. Each and every application must bear the signature and title of a recognized State or local government official. Incomplete or improperly prepared applications will be returned to the applicant for correction.)

8. As of this date, the State Council of Civil Defense has not received copies of all the various forms required for use in applying for federal matching funds.

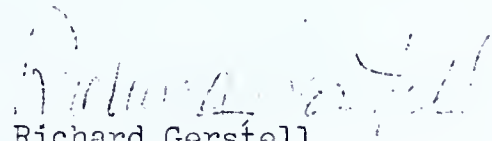
9. When finally received (possibly in January 1953), County Civil Defense Directors promptly will be furnished a supply of all required application forms.

10. Local Civil Defense Directors and other interested individuals should request matching fund application forms from their respective County Directors. (Local individuals will gain nothing by making requests for application forms to the Harrisburg Office of the State Council. Once the forms become available, they most readily can be obtained from County Directors.)

11. As yet, the Federal Civil Defense Administration has set no closing date for the filing of 1952-53 matching fund requests. Information on this subject will be released just as soon as received. (The Council will make every effort to secure adequate time for the preparation and filing of all requests for matching funds.)

12. Pending availability of matching fund application forms, it is recommended that County and Local Civil Defense Directors carefully review the information presented in "Federal Contributions". It is further recommended that the Directors immediately discuss their anticipated matching fund requests with local government officials, in order to make sure that the subdivision's budget includes the funds required for matching contributions requested from the Federal Government. Such action will greatly facilitate the successful filing of matching fund requests.

13. The State Council of Civil Defense regrets its continued inability to furnish all the various forms required for use in making requests for matching funds.


Richard Gerstell
Director of Civil Defense

